

8.B. CALENDAR OF DUE DATES

COUNTY DUE DATES (FOR FORMS AND DOCUMENTS SUBMITTED TO CRAB)

<u>FORM</u>	<u>DESCRIPTION</u>
Road Levy Certification WAC 135-150-021 Due Date: February 1 st	CRAB mails to counties in December Shows the amount of the total road levy fixed and the amount, if any, budgeted in accordance with RCW 36.33.220 for traffic law enforcement and/or any other purpose from diverted road levy.
Sheriff's Certification of Road Levy Expenditures WAC 146-150-022 Due Date: March 15 th	CRAB mails to counties in December In those counties where diverted road levy has been budgeted for traffic law enforcement, shows the actual expenditure for traffic law enforcement in the previous budget year. Counties with population of less than 8,000 are exempt from this requirement.
Annual Certification WAC 136-04-020 Due Date: April 1 st	CRAB mails to counties in January Required Attachments: bridge report and updated policies and organizational chart, a questionnaire designed to demonstrate each counties level of compliance with pertinent laws and regulations. The CRABoard shall submit a certificate to the state treasurer each year on behalf of those counties found to be in reasonable compliance with provisions of law relating to county road administration and with the Standards of Good Practice as formulated and adopted by the CRABoard.
Annual Construction Report WAC 136-16-050 Due Date: April 1 st	CRAB mails to counties in October Shows actual expenditures for all construction work including construction administration and engineering done during the previous budget year. Includes day labor limit computation.
CAPP Report WAC 136-350-020 Due Date: April 1 st	CRAB mails to counties in October Summarizes the pavement preservation activities, both CAPA and non-CAPA funded, and the amount of CAPA funds expended.
Roadlog Update - Due Date: May 1 st	
Pavement Surface Condition Ratings - Due Date: May 1 st	
Six-Year Program WAC 136-15-050 Due 30 days after adoption	Consists of two parts: 1) a road fund revenue and expenditure analysis for the six-year time period and 2) a program listing of specific projects; attached resolution should reference availability of priority array and bridge report.
Annual Construction Program WAC 136-16-050 Due 30 days after adoption (No later than December 31 st)	Shall include recommendations for all road and bridge construction projects and all road equipment purchases for the ensuing year. The sum of all construction costs shall be approximately equal to the amount included in the road fund construction budget for construction work. Includes day labor limit computation attached adopting resolution and planned equipment purchases.
CAPP Program WAC 136-325 Due 30 days after adoption (No later than December 31 st)	Lists all proposed county arterial preservation projects and activities for the ensuing year, identifying those projects for which CAPA funding is available.
Road Fund Budgets Due 30 days after adoption (No later than December 31 st)	Total amount budgeted for construction should not be less than the grand total of the annually adopted construction program.